



Transition for all year groups for September 2020

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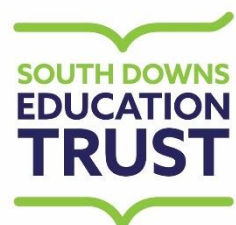
THE WORTHING WAY CORE VALUES



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Student and Parent Guide



Return to school arrangements:

Date:	Year group in school
Monday 7 th September	Year 7 only in school Year 7 Transition Day 1
Tuesday 8 th September	All year groups in school Year 7 Transition Day 2 Years 8-11 Transition Day
Wednesday 9 th September and onwards	All year groups in timetabled lessons

- Transition activities for students will include: a 'welcome' assembly from Mr Panayiotou, orientation lesson around our one-way system, well-being session, reading session and time to look at their timetables and plan accordingly.
- Year 7 students will also have their biometric scan completed – where we have permission to do so.
- Students should attend their transition day(s) in full school uniform and will not need to bring PE kit on that day.
- We have created a one-way system (map included) to ensure there is minimal contact between students. This must be followed at all times.
- From Wednesday 9th September onwards, if a student has a PE lesson timetabled they should attend school in their PE kit for that day. They will not need their school uniform and will not have the provision to get changed for PE lessons.
- Students bringing a packed lunch to school should do so in a packed lunch box so that wrappers can be taken home to be disposed of. Hot food will be available for all students to purchase in their social zones as a 'grab and go'.
- Students are encouraged to bring a multi-use water bottle to school rather than single-use disposable drinks.

Timings for entry into school and dismissal:

Year group	Entry time	Dismissal time
7	8.25-8.30am	3.10-3.15pm
8	8.25-8.30am	3.10-3.15pm
9	8.30-8.35am	3.10-3.15pm
10	8.30-8.35am	3.15-3.20pm
11	8.35-8.40am	3.15-3.20pm

- Students may enter the school through the St Lawrence Avenue and South Farm road student entrances. Please do not use the vehicle entrance.
- Students should wash their hands in their allocated toilets or use a suitable hand sanitiser upon arrival and departure from school and before and after each lesson.
- Students should walk or cycle (with a suitable cycle helmet) to school where possible and should maintain social distancing rules whilst travelling to and from school where practicable. Students will be allocated a year group area for their bicycles in the bicycle compound.

Assembly/LRC day (week beginning 13th September)

Day	Assembly and LRC provision
Monday	Year 11
Tuesday	Year 10
Wednesday	Year 9
Thursday	Year 8
Friday	Year 7

- On their allocated day, students should travel using the one-way system to the Millennium Hall where they will wait until their year group assembly commences at 08.40.
- On their allocated assembly day, students may use the Library (LRC) at break, lunch and after school until 5pm. Students will not be permitted to attend the LRC at any other times except for timetabled lessons. Books must be returned and collected on these days only.

Social zones

- Students will be grouped in year group 'bubbles' for break and lunchtimes.
- To facilitate this, students can bring a packed lunch and hot food will be made available for all students to purchase in their social zones as a 'grab and go'.
- Students that would normally attend inclusion classes at break and lunch will be allocated to a room in inclusion based on their year group.

School uniform and equipment

- Students must attend in full school uniform except on days when they have a timetabled PE lesson.
- Their school uniform should be cleaned as regularly as practicable.
- Coats and jackets are permitted but must be stored in lockers or bags, they must not be carried around the building.

- For practical lessons such as Technology, Food, Art and Science, students will need to bring in an apron or old shirt to wear which they will need to store in their locker or take home to clean after the lesson.
- Students must have full school equipment, please note this should include hand sanitiser where practicable and must include a reading book.
- Students will not be able to borrow equipment in lessons and will receive sanctions for not bringing in correct equipment.
- A reminder that extreme hair styles and colours are not permitted and only one small stud earring should be worn in each ear. Students not adhering to the uniform policy will receive school sanctions. Please find our uniform policy here:
<https://www.worthinghigh.net/page/?title=Policy+Documents&pid=14>

Timetabled lessons

- Students will be following their normal timetable to ensure they receive a broad and balanced curriculum.
- Tables and equipment used will be cleaned between lessons where practicable or resources stored for 72 hours if plastic and 48 hours for any other items before repeated use. Students will assist with this process.
- If exercise books are to be collected in, they should be quarantined for 48 hours before being marked. To avoid students having to work without their exercise books during the marking process, assessed work should be completed on Microsoft Teams or on worksheets that can be collected in separately.
- Students will move between lessons using the one-way system to ensure minimal contact between students and will be encouraged to maintain social distances.
- All classrooms will be front facing where practicable. Where this is not practicable students will work in small groups and these will be consistent for future lessons in this subject area.
- A timetable of live tutorials will be in place in case of future lockdowns.
- Staff and students to receive regular training on use of virtual platforms.
- Overviews of curriculum sequencing and recovery schemes of work available on the school website.
- A year group based, extra-curricular programme for students will be set up from September and communicated to parents and carers.
- Detentions will be year group based.

Covid-19 Additional Information

- In the event of a student or staff member testing positive at Worthing High School, all relevant parents will be contacted as necessary and we will initiate a home-learning provision for the affected students (if directed to by the NHS/PHE) until it is safe for those students to return.
- Some test kits will be available in school for those families unable to access the NHS ordering website.
- In the event of a locality or national lockdown, our home-learning provision will be made available until it is safe for students to return to school.
- The Government is not recommending face coverings are necessary in education settings that not in areas of local restriction. This is because a system of control, applicable to all education environments, is already in place which provides additional mitigating measures. The guidance will be kept under review.
- Face coverings are not required to be worn whilst on Worthing High School site by any students or staff members. Students and staff are mixing in consistent groups and a robust risk assessment is in place which has been shared with all stakeholders.
- In addition, misuse may inadvertently increase the risks of transmission. Due to the negative effects on communication and thus education and learning face coverings will not be permitted in classrooms.
- Face coverings must continue to be worn by staff and students using public transport but should be removed when they arrive at the school gates.

One-way system and year group 'social zones'

