

# Local Governors Meeting Agenda Worthing High School

Wednesday 12 February 2026  
1600-1800 Worthing High School  
Classroom B9

*In accordance with the SDET Articles of Association a Governors Meeting is called for with the required 7 days-notice.*

<b>Invited members:</b>	Louise Davey (LDA), Chair	Neil Ambrose (NAM), Vice Chair
	Amanda Allibone (AAL)	John Bull (JBU)
	Caroline Carroll (CCA)	Adrian Cook (ACO), Headteacher
	Ian Fielding (IFI)	Lorna Sinsbury (LSI)
	Emma Taylor (ETA)	
<b>Clerk to Governors &amp; Company Secretary</b>	Tracy Reed (TRE)	
<b>Invited Guests</b>	Richard Cohen (RCO), Chair of Trustees	
	Terry Parkin (TPA), Vice Chair of Trustees	
	Pan Panayiotou (PPU), CEO South Downs Education Trust	
	Sarah Jones (SJO), Chief Finance & Operating Officer	

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## PART ONE

			Mins
1.	<b>Welcome</b>	LDA	
2.	<b>Apologies for absence</b> Apologies have been received from Caroline Carroll and Terry Parkin.	LDA	
3.	<b>Notice and Quorum</b>	LDA	
4.	<b>Pecuniary Interests</b>		
5.	<b>Resignations/Vacancies/Appointments to Governing Body</b>		
6.	<b>Minutes of previous meeting:</b> <ul style="list-style-type: none"> <li>• Governing Body Meeting 3 December 2025</li> </ul>		
7.	<b>Actions Arising from item 6 (not covered elsewhere on the agenda)</b>		
8.	<b>CEO verbal update - to be taken at PART TWO</b>		
9.	<b>1. Headteacher's Report</b> ACO for reference only <ul style="list-style-type: none"> <li>• Post-mock outcomes</li> </ul> <b>2. Other business</b> <ul style="list-style-type: none"> <li>• Trips and visits</li> </ul>		

10.	Link Governors to be shared at 25 March 2026 meeting		
11.	Clerking Matters	TRE	5
12.	<b>Policies</b> <ul style="list-style-type: none"> <li>• Policies for information Offsite activities Policy 2025-2026 draft (from EHP: only section 4.2 needs reviewing)</li> <li>• Provider Access Policy</li> </ul>		10
13.	Chair's actions to include updates on actions by Chair since the last meeting	LDA	5
14.	Any other business - notified to Chair in advance of the meeting.	LDA	
15.	<b>LGB Meetings for Academic Year 2025/26</b> , all commencing at 1600. <ul style="list-style-type: none"> <li>• 18 March 2026</li> <li>• 13 May 2026</li> <li>• 1 July 2026</li> </ul>	LDA	
<b>STAFF GOVERNORS TO DEPART THE MEETING</b>			

## PART TWO

8.	CEO verbal update	PPU/ SJO/ ACO	60
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*Papers linked- Meeting duration expected to be 2 hours*

**For information only**

Risk register

Safeguarding