

# Local Governors Meeting Agenda Worthing High School

Wednesday 3 December 2025  
1600-1800 Worthing High School  
Classroom B9

*In accordance with the SDET Articles of Association a Governors Meeting is called for with the required 7 days-notice.*

<b>Members:</b>	Louise Davey (LDA), Chair	Neil Ambrose (NAM), Vice Chair
	Amanda Allibone (AAL)	John Bull (JBU)
	Caroline Carroll (CCA)	Adrian Cook (), Headteacher
	Ian Fielding (IFI)	Lorna Sinsbury (LSI)
	Emma Taylor (ETA)	
<b>Clerk to Governors &amp; Company Secretary</b>	Tracy Reed	
<b>Invited Guests</b>	Richard Cohen (RCO), Chair of Trustees	
	Terry Parkin (TPA), Vice Chair of Trustees	
	Pan Panayiotou (PPU), CEO South Downs Education Trust	
	Sarah Jones (), Chief Finance & Operating Officer	
	Scott Swift (), Deputy Headteacher	

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1.	<b>Welcome</b>	LDA	
2.	<b>Apologies for absence / late arrival</b> Neil Ambrose has advised that he will join for the second half of the meeting.	LDA	
3.	<b>Notice and Quorum</b>	LDA	
4.	<b>Pecuniary Interests</b>		
5.	<b>Resignations/Vacancies/Appointments to Governing Body</b>		
6.	<b>Minutes of previous meeting:</b> <ul style="list-style-type: none"> <li>• Governing Body Meeting 24 September 2025</li> </ul>		
7.	<b>Actions Arising from item 6 (not covered elsewhere on the agenda)</b>		
8.	<b>CEO verbal update</b>	PPU	
9.	<b>1. Headteacher's Report</b> <ul style="list-style-type: none"> <li>• Academic outcome review (unvalidated results) (see Gov Report below)</li> <li>• Ofsted framework update - <i>Slides to be shared at meeting</i></li> <li>• Curriculum update</li> </ul>		

	<ul style="list-style-type: none"> <li>• SEF/ SDP first half term evaluation</li> <li>• SIP reports</li> <li>• Department Development updates (see Gov Report Above)</li> </ul> <ul style="list-style-type: none"> <li>• Student attendance evaluation</li> <li>• Student numbers</li> <li>• Annual student consequence report</li> <li>• Behaviour including exclusions/racist/bullying trend report</li> </ul> <ul style="list-style-type: none"> <li>• PP statement (for Governors' approval)</li> <li>• Associated development plan EHP</li> </ul> <p><b>2. Resource Management</b></p> <p>Chief Operating Officer's report</p> <ul style="list-style-type: none"> <li>• Pay progression movement</li> <li>• Budget</li> </ul> <p><b>3. Other business</b></p> <ul style="list-style-type: none"> <li>• Trips and visits EHP (No new foreign trips since last meeting)</li> </ul>		
10.	Link Governors		
11.	<b>Clerking Matters</b> <ul style="list-style-type: none"> <li>• WHS Code of Conduct - declarations received</li> </ul>	TRE	5
12.	<b>Policies</b> <ul style="list-style-type: none"> <li>• Governor oversight</li> <li>• Policies for review</li> <li>Attendance Policy</li> </ul>		10
13.	Chair's actions to include updates on actions by Chair since the last meeting	LDA	5
14.	Any other business - notified to Chair in advance of the meeting.	LDA	
15.	<b>LGB Meetings for Academic Year 2025/26, all commencing at 1600.</b> <ul style="list-style-type: none"> <li>• 21 January 2026</li> <li>• 18 March 2026</li> <li>• 13 May 2026</li> <li>• 1 July 2026</li> </ul>	LDA	

*Papers linked- Meeting duration expected to be 2 hours*

**For information only**

Risk register

Safeguarding