

Governors Meeting Agenda Worthing High School

Tuesday 26 November 2024
1600-1800 Worthing High School
Classroom B9

In accordance with the SDET Articles of Association a Governors Meeting is called for with the required 7 days-notice.

Members:	Louise Davey (LDA), Chair Amanda Allibone (AAL) Caroline Carroll (CCA) Ian Fielding (IFI) Emma Taylor (ETA)	Neil Ambrose (NAM), Vice Chair John Bull (JBU) Adrian Cook (ACO), Head of School Lorna Sinsbury (LSI)
Clerk to Governors & Company Secretary	Tracy Reed	
Invited Guests	Richard Cohen (RCO), Chair of Trustees Ian Hughes (IHU), Vice Chair of Trustees Pan Panayiotou (PPU), Exec Headteacher WHS/ CEO SDET Sarah Jones (SJO), Chief Finance & Operating Officer Scott Swift (SSW) Deputy Headteacher	

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1.	Welcome to new Governors, and introductions	LDA	
2.	Apologies for absence • Pan Panayiotou, Ian Hughes	LDA	
3.	Notice and Quorum	LDA	
4.	Pecuniary Interests - reminder to Governors to submit returns, even if nil		
5.	Resignations/Vacancies/Appointments to Governing Body • New Staff Governor: Lorna Sinsbury (term of office 1 October 2024 to 30 September 2028) • New Parent Governor: Ian Fielding (term of office 24 October 2024 to 23 October 2028)		
6.	Minutes of previous meeting: • Governing Board Meeting 1 October 2024		
7.	Matters Arising from item 6 (not covered elsewhere on the agenda)		
8.	CEO update	ACO	10
9.	<u>Governor visit reports</u> • Visit reports received (previously circulated for comment): NAM Governor enquiry form 2024 Child Development NAM Governor enquiry form 2024 PE & Dance • Areas of Governance		

10.	<p><u>1. Head of School's Report</u> ACO Head of School Report</p> <ul style="list-style-type: none"> ● Ofsted framework ACO <p><u>i. Quality of Education</u></p> <ul style="list-style-type: none"> ● DfE unvalidated data (see Head of School Report) ● SEF/ SDP first half term evaluation ACO ● SIP reports ● Department meeting overviews ASI ● Curriculum Update ASI <p><u>ii. Behaviour and attitudes/Personal Development:</u></p> <ul style="list-style-type: none"> ● Student attendance evaluation NMA ● Student numbers SSW ● Annual student consequence report SSW ● Behaviour including exclusions/racist/bullying trend report SSW ● PP statement EHP <p><u>iii. Leadership and Management:</u></p> <ul style="list-style-type: none"> ● Stakeholder voice NMA ● Staff forum and wellbeing <p><u>2. Resource Management</u></p> <ul style="list-style-type: none"> ● Chief Operating Officer's report ● Audited accounts ● Financial Monitoring Report (FMR) ● Staffing - performance related progression <p><u>3. Other business</u></p> <ul style="list-style-type: none"> ● School Calendar - forthcoming events ● Trips and visits EHP 		
11.	<p>Clerking Matters:</p> <ul style="list-style-type: none"> ● Mandatory safeguarding training for Governors - progress update (verbal) ● Review any Governor training requests and training completed ● Skills audit 	TRE	
12.	<p>Policies for review</p> <ul style="list-style-type: none"> ● Inclusion Policy ● AI Policy (verbal update) 		10
13.	Chair's actions to include updates on actions by Chair since the last meeting.	LDA	5
14.	Any other business - notified to Chair in advance of the meeting.	LDA	
15.	Agreed actions from the meeting.	TRE	1
16.	<p>LGB Meetings for Academic Year 2024/25, all on Tuesdays commencing at 1600.</p> <ul style="list-style-type: none"> ● 4 February 2025 ● 1 April 2025 ● 20 May 2025 ● 8 July 2025 	LDA	

Papers linked- Meeting duration expected to be 2 hours