

Governors Meeting Agenda Worthing High School

Wednesday 4 October 2023
1600-1800 Worthing High School
Classroom tbc

In accordance with the SDET Articles of Association a Governors Meeting is called for with the required 7 days-notice.

Members:	Amanda Allibone Neil Ambrose John Bull	Adrian Cook - Head of School Louise Davey Sasha Scambler
Clerk to Governors: & Company Secretary	Tracy Reed	
Invited Guests	Pan Panayiotou - CEO SDET / WHS Exec HT Sarah Jones - Chief Finance & Operating Officer Scott Swift - Deputy Headteacher	Richard Cohen - Chair of Trustees Ian Hughes - Vice Chair of Trustees

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1.	Welcome and introductions		
2.	Apologies for absence from meeting / delayed attendance		
3.	Notice and Quorum		
4.	Pecuniary Interests	Clerk	10
5.	Resignations/Vacancies/Appointments to Governing Body <ul style="list-style-type: none"> • Appointment of Chair • Appointment of Vice Chair • Parent Governor vacancy 	Clerk Chair	
6.	Minutes of previous meeting: <ul style="list-style-type: none"> • Governing Body Meeting 12 July 2023 	Chair	
7.	Matters Arising from item 6 (not covered elsewhere on the agenda) (See attached list)		
8.	Executive Headteacher's Report- Verbal <ul style="list-style-type: none"> • Industrial action update • Staffing • Open days • 	PPU	
9.	<u>1. Head of School's Report *</u> <ul style="list-style-type: none"> <u>i. Quality of Education</u> <ul style="list-style-type: none"> • 2023 academic outcome review • SEF/ SDP 2023-24 Key Priorities • Literacy action plan <u>ii. Behaviour and attitudes/Personal Development:</u> <ul style="list-style-type: none"> • Student numbers • Annual student consequence report • Behaviour including exclusions/racist/bullying trend report • Student attendance 	ACO	60

	<p><u>iii. Leadership and Management:</u></p> <ul style="list-style-type: none"> Stakeholder voice: Student council/leadership minutes/reports, Staff Forum minutes, Parent Forum minutes Safeguarding evaluation 2022-2023 <p><u>2. Resource Management</u></p> <ul style="list-style-type: none"> Chief Operating Officer's report (inc Lettings)* Financial Monitoring Review 2023-24 Pupil premium review of spend 2022-23 Risk register Health and safety <p><u>3. Governor enquiries</u></p> <ul style="list-style-type: none"> Reports from Governors <p><u>4. Other business</u></p> <ul style="list-style-type: none"> School Calendar - forthcoming events Any term date / INSET changes Marketing and social media Trips and visits Trips to be approved: Iceland 2025 	<p>EHP</p> <p>SSW SSW SSW NMA</p> <p>NMA</p> <p>ASI</p> <p>SJO</p>	
10.	<p>Clerking Matters:</p> <ul style="list-style-type: none"> Review any Governor training requests and training completed 	Clerk	15
11.	<p>Policies for review</p> <ul style="list-style-type: none"> Inclusion Policy and Local Offer SEND <p>Carried over: policies presented for approval at the 12 July 2023 meeting:</p> <ul style="list-style-type: none"> Most able policy carried over from 24 May 2023 PSHE and Citizenship Relationships and Sex Travel plan 		
12.	Chair's actions	Chair	5
13.	Any other business - notified to Chair in advance of the meeting.	Chair	5
14.	Agreed actions from the meeting.	Clerk	
15.	<p>Dates and Times of GB Meetings for Academic Year 2023/24 all 1600-1800</p> <p>6 December 2023 7 February 2024 20 March 2024 15 May 2024 10 July 2024</p>	Chair	

Meeting duration expected to be 2 hours