

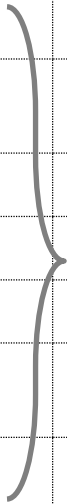
**Governors Meeting Agenda  
Worthing High School**

Wednesday 12 July 2023  
1600-1800 Worthing High School  
Conference Room E13

*In accordance with the SDET Articles of Association a Governors Meeting is called for with the required seven days-notice.*

<b>Members:</b>	Sasha Scambler (Chair)	David Oakton (Vice Chair)
	Amanda Allibone	Neil Ambrose
	John Bull	Louise Davey
	Adrian Cook - Head of School	James Oram
<b>Clerk to Governors: &amp; Company Secretary</b>	Tracy Reed	
<b>Invited Guests</b>	Pan Panayiotou - CEO SDET / WHS Exec HT	Richard Cohen - Chair of Trustees
	Sarah Jones - Chief Operating Officer	Ian Hughes - Vice Chair of Trustees
	Scott Swift - Deputy Headteacher	

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			Mins
1.	Welcome and introductions		
2.	Apologies for absence from meeting / delayed attendance <ul style="list-style-type: none"> <li>Apologies received from JOR</li> </ul>		
3.	Notice and Quorum		
4.	Pecuniary Interests		
5.	Resignations/Vacancies/Appointments to Governing Body		
6.	Minutes of previous meeting: <ul style="list-style-type: none"> <li>Governing Body Meeting 24 May 2023*</li> </ul>		
7.	Matters Arising from item 6 (not covered elsewhere on the agenda)* (see attached list)		
8.	<ul style="list-style-type: none"> <li>CEO's verbal update including Industrial action update and staffing update</li> </ul>	PPU	
9.	<u>1. Head of School's Report</u> (to follow)  <u>i. Quality of Education</u> <ul style="list-style-type: none"> <li>Final forecasts including DP analysis (ACO)</li> <li>Curriculum update (ACO)</li> <li>Teaching and learning annual report (Year end impact report) (CVI)</li> <li>Report on Literacy across the curriculum to include AR and Bedrock report (EHP)</li> </ul> <u>ii. Behaviour and attitudes/Personal Development:</u> <ul style="list-style-type: none"> <li>Overview focusing on behavioural trends and next priorities next academic year</li> <li>Student numbers (admissions and departures) (SSW)</li> <li>Attendance annual report and priorities for 2023-24 (NMA)</li> <li>Behaviour including exclusions/racist/bullying (SSW)</li> <li>More Able Pupils/HPQ (annual report and next steps) EHP</li> <li>Rewards termly report (NMA)</li> <li>Annual enrichment review of previous academic year; plans for next year (NMA)</li> </ul>	ACO	
		SSW	60

	<p><u>iii. Leadership and Management:</u></p> <ul style="list-style-type: none"> <li>Stakeholder voice: Evaluation of parent, staff and student voice (NMA)</li> <li>Student leadership annual evaluation (EHP)</li> <li>CPD model 2023-24 (CVI)</li> <li>School Development Plan/SEF (ACO)</li> </ul> <p><u>2. Resource Management</u></p> <ul style="list-style-type: none"> <li>Chief Operating Officer's report (inc Lettings)*</li> <li>FMR for WHS inc. Lettings</li> <li>Next year's budget</li> <li>Staffing report</li> <li>Health and Safety</li> </ul> <p><u>3. Other business</u></p> <ul style="list-style-type: none"> <li>School Calendar - forthcoming events</li> <li>Any term date / INSET changes</li> <li>Trips and visits for approval inc. trips over the next 3 years - cost implications</li> <li>Complaint Log</li> <li>GDPR Data breaches</li> </ul>	SJO	
10.	<p>Governor enquiries</p> <ul style="list-style-type: none"> <li>Reports from Governor visits</li> <li>SSC reports from 24 May 2023 meeting (HPA, Inclusion, Safeguarding) *</li> <li>NAM report *</li> </ul>		
11.	<p>Clerking Matters:</p> <ul style="list-style-type: none"> <li>Review any Governor training requests and training completed</li> </ul>	Clerk	15
12.	<p>Policies for review * (within HoS report)</p> <ul style="list-style-type: none"> <li>Most able policy carried over from 24 May 2023</li> <li>PSHE and Citizenship</li> <li>Relationships and Sex</li> <li>Travel plan</li> </ul>		
13.	Chair's actions to include updates on actions by Chair since the last meeting.	Chair	5
14.	Any other business - notified to Chair in advance of the meeting.	Chair	5
15.	Agreed actions from the meeting.	Clerk	
16.	Dates and Times of GB Meetings for Academic Year 2023/24 all 1600-1800 ➤	Chair	

***\*Papers attached - Meeting duration expected to be 2 hours***