



Design Technology Technician

Worthing High School

Recruitment Pack
September 2025





Welcome

Thank you for your interest in joining South Downs Education Trust. As a cross-phase multi-academy trust based in the heart of West Sussex, we are proud to offer a unique blend of pastoral care and high-quality, inclusive education. We believe every child and young person reaches their full potential - regardless of their starting point.

Our core values guide everything we do:

- **Community** – By working as one, we share expertise and achieve more for our schools.
- **Resilience** – We prioritise the wellbeing of students and staff, fostering a culture of care, balance, and strength.
- **Integrity** – We act with honesty and stay true to our values in all that we do.
- **Respect** – We celebrate individuality and encourage everyone to bring their unique strengths and perspectives.
- **Excellence** – We are committed to delivering the very highest standards in education.

We are excited to welcome passionate and dedicated professionals who share our vision and values. Whether you are at the start of your career or looking for your next challenge, South Downs Education Trust offers a supportive, ambitious, and collaborative environment where you can truly thrive.

We look forward to the possibility of welcoming you to our team.

Warm regards

Pan Panayiotou

Chief Executive Officer
South Downs Education Trust





Welcome

Thank you for your interest in joining Worthing High School. As Headteacher, I am proud to lead a vibrant, inclusive and ambitious community where every student is supported to achieve their very best.

At Worthing High School, we believe in high standards, mutual respect and a relentless focus on both academic excellence and personal development. Our dedicated staff team works collaboratively to provide a rich curriculum, a wide range of opportunities beyond the classroom and a culture where wellbeing is valued for both students and colleagues alike.

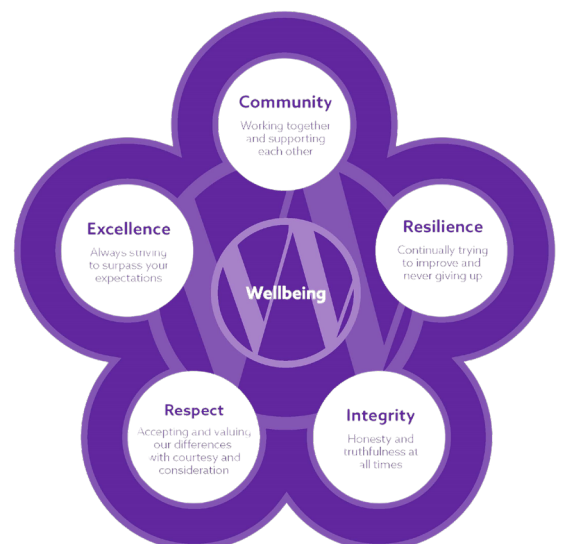
We are a school rooted in strong values: **Community, Resilience, Integrity, Respect and Excellence** and these principles guide everything we do. We are committed to developing both our students and our staff, offering professional growth, trust and the chance to make a lasting impact.

I hope this pack gives you a clear sense of our vision and ethos. We look forward to welcoming talented, motivated professionals who share our commitment to making Worthing High School the very best it can be for every student.

Warm regards

Adrian Cook

Headteacher
Worthing High School





Job description

Job title	Design Technology Technician
Salary	NJC GRADE 5, points 7 - 8 £26,403 - £26,824 (£22,747 - £23,110 pro rata)
Location	Worthing High School
Contract	Full-Time, Term Time only + 4 weeks 8.00am – 4pm (3.30pm Friday) 37 hours per week with 30 minutes for lunch

Role description

This role combines responsibilities from multiple technician profiles to support the Design Technology (DT) department in a secondary school. The technician will provide technical assistance, maintain equipment, support teaching staff, and ensure compliance with health and safety regulations.

Qualifications and Experience

- GCSE standard education or equivalent Level 3 qualifications in a relevant technical field.
- Experience in handling DT syllabus materials and equipment.
- Knowledge of appropriate use of specialist equipment and ability to communicate this effectively.
- Experience in budgeting and resource management.
- Ability to resolve problems related to resources and practical learning activities.
- Strong communication skills with pupils and adults.
- Ability to work independently and as part of a team.

About us

South Downs Education Trust (SDET) is a dynamic and growing Multi-Academy Trust (MAT) committed to delivering exceptional educational outcomes across our schools. Currently comprising two schools, we have ambitious plans to expand by incorporating at least two additional schools in the near future. We are seeking a skilled and proactive People Manager to drive our people strategy and support our growth.



Key Responsibilities

- Prepare and maintain tools, machinery, and equipment used in the Design Technology department.
- Support teachers during practical lessons by preparing materials and assisting with demonstrations.
- Prepare printed circuit boards and other electronic resources for lessons.
- Design and produce internal signage for the department and school as required.
- Manage student payments for materials and resources used in practical lessons.
- Ensure all resources are available and ready for use in accordance with lesson plans.
- Assist in the development and implementation of health and safety procedures specific to Design Technology.
- Keep accurate inventory records and maintenance logs for departmental equipment.
- Liaise with suppliers to order materials and ensure timely delivery within budget constraints.
- Provide technical advice and support to staff and students on the use of specialist equipment.
- Plan, prepare and set up specific resources/materials/equipment for lessons under the direction of teaching staff.
- Contribute to the development of lesson and work plans.
- Implement structured and agreed practical learning activities for groups or individuals.
- Ensure the safe and secure storage of allocated resources/materials/equipment.
- Clean and undertake maintenance of equipment to ensure it is in good working order.
- Update records, produce reports, and analyze information related to technical support.
- Contribute to planning and development of systems, policies, and procedures for the technical area.
- Ensure the safe treatment and disposal of used materials, including hazardous substances.
- Demonstrate the use of equipment to technical and other staff.
- Supervise and train other technical support staff as required.

What We Offer

- A unique opportunity to shape the people strategy of a growing Multi-Academy Trust
- A collaborative and supportive working environment, with access to senior leadership and decision-making processes
- Opportunities for professional development and career advancement
- The chance to make a lasting impact on the lives of staff and students
- Competitive salary package and benefits aligned with sector standards



Benefits

- A friendly and supportive environment
- The opportunity to work with well-motivated students and supportive parents and staff
- A location on the coast very close to main line railway services and road networks
- Free well-being and medical support cover
- The opportunity to be part of the South Downs Education Trust MAT
- Free use of our fitness suite

How to apply

If you feel you have the necessary skills for this position and would like further information, an application form and job description can be downloaded from the links provided on the school website at www.worthinghigh.net/vacancies.

Completed application forms should be sent to Mr Adrian Cook, Headteacher at Worthing High School at vacancies@sdetrust.net.

Closing date for applications is Monday 29 September 2025 at 9am, an early application is advised as we reserve the right to close the vacancy early if sufficient suitable applications are received.

NOTE FOR RECRUITMENT AGENCIES: We prefer to hire people directly but we do have a preferred supplier list for when we need a helping hand. We will be in touch if we need you.

Please note, because of the nature of this job, if you are successful in your application, you will be subject to an enhanced Disclosure and Barring Service with barred list check. This will be done by means of applying for a DBS certificate through the Disclosure and Barring Service. Disclosures include details of cautions, reprimands or final warnings as well as convictions, spent or unspent. Clearance will be obtained before employment commences. We will also complete media searches as part of due diligence and safeguarding checks in line with KCSIE guidance.

- South Downs Education Trust (SDET) is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.
- Worthing High School & Clapham and Patching C of E Primary school are part of SDET, which is an academy trust and a charitable company limited by guarantee and registered in England and Wales with company number 8276210. The Registered Office is at: South Farm Road, Worthing, West Sussex BN14 7AR
- We recognise continuous service from academy/non-academy schools