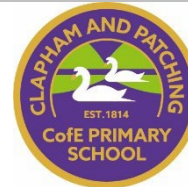


The Street, Worthing, West Sussex BN13 3UU
Tel: 01903 871214
E-mail: office@claphamandpatching.co.uk
Website: <http://www.claphamandpatching.co.uk>



Head of School: Justine Chubb

Breakfast Club Leader

Fixed Term – One term with a view to becoming permanent
Part Time - Term Time Only
8 hours a week
Grade 3 Point 3-4

Clapham and Patching CofE Primary School have an exciting opportunity for a Breakfast Club Leader starting in April 2025

We are seeking to appoint an energetic and enthusiastic person to join our happy and friendly church school. The position will be required from 22nd April 2025 (initially for a fixed period of 1 term) to manage the effective organisation and delivery of our breakfast club; providing a healthy breakfast, and safe creative and appropriate activities.

Hours of work are 7.15pm – 8.45am Monday + 30 mins a week – Friday term time only.

Main responsibilities

- Sourcing, preparing and serving a healthy breakfast
- Supervising and engaging with children
- Setting up and supervising children's play activities.
- Following daily routines
- Promoting healthy habits
- Maintaining a clean and organised environment
- Keeping areas tidy, including cleaning toys and equipment, cleaning surfaces, and ensuring a safe and hygienic environment for children.
- Communicating effectively with parents and colleagues
- Collaborate with other childcare staff to exchange information about children, as well as
- communicate with parents regarding daily updates, concerns, etc

Desirable qualifications

- First aid and safeguarding training for children
- Experience working with primary school aged children
- Level 2 food safety certificate

If you feel you have the necessary skills for this position and would like further information, an application form and job description can be downloaded from the links on the school website at www.claphamandpatching.co.uk and www.worthinghigh.net/vacancies or from the School by phoning 01903 871214. Further information about the school and details of how to apply can also be obtained from the school website.

Completed applications should be sent to Justine Chubb, Head of School, c/o office@claphamandpatching.co.uk or sent to Clapham and Patching CofE Primary School, The Street, Clapham, West Sussex, BN13 3UU

Closing date for applications is Friday 2nd May at 9.00am- an early application is advised as we reserve the right to close the vacancy early if sufficient suitable applications are received.

Interviews will be held on Tuesday 6th of May 2025

Please note, because of the nature of this job, if you are successful in your application you will be subject to an enhanced Disclosure and Barring Service with barred list check. This will be done by means of applying for a DBS certificate through the Disclosure and Barring Service. Disclosures include details of cautions, reprimands or final warnings as well as convictions, spent or unspent. Clearance will be obtained before employment commences.

South Downs Education Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Clapham and Patching CofE Primary school & Worthing High School are part of SDET, which is an academy trust and a charitable company limited by guarantee and registered in England and Wales with company number 8276210. The Registered Office is at: South Farm Road, Worthing, West Sussex BN14 7AR. We recognise continuous service from academy/non-academy schools • We recognise continuous service from academy/non-academy schools